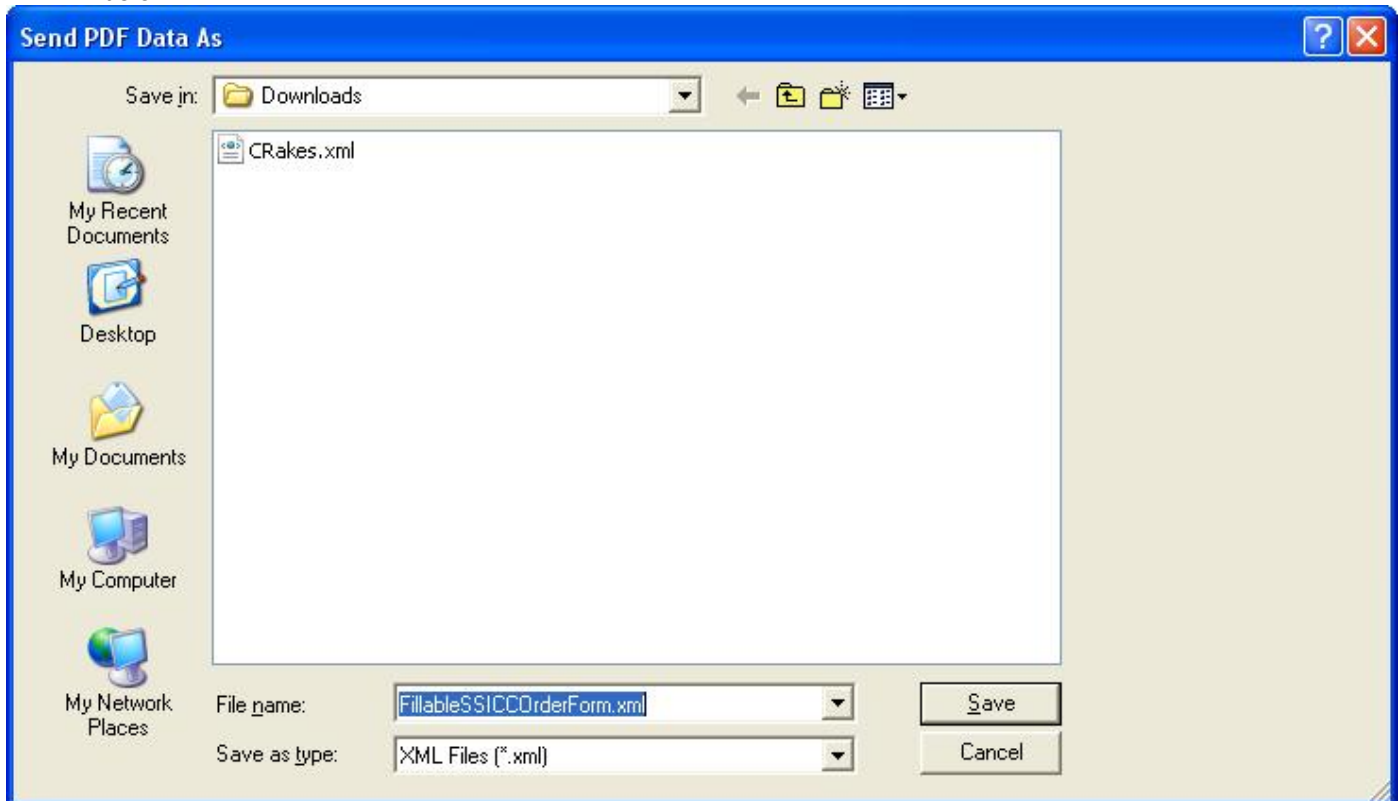


Instructions to submit the rental order form data file (XML file) securely using CipherSend with Adobe Acrobat and Adobe Reader

1. Complete all the required fields of the rental PDF order form.
2. Click on the **Submit by Email** button of the rental PDF order form to load the **Select Email Client** dialog box.
3. Activate the **Internet Email** radio button to produce the following dialog box.



4. Click on the **OK** button to load the **Send PDF Data As** dialog box.
5. Browse for the desired location for the data file and enter a name in the **File name:** string box as shown below.



6. Click on the **Save** button to save the form data as an **xml** file.
7. Send the saved **xml** file as an email attachment using the URL <https://www.ciphersend.com/Z59NP>.